



**THE BETHANY NURSERY GROUP, INC
ENROLLMENT CONTRACT**

I. ENROLLMENT. I, _____ (parent or legal guardian), hereby enroll _____ (“Student”) for nursery school at the Bethany Nursery Group, Inc., (“the School”), a not for profit cooperative school operated as a community project, for the Academic Year 2018-2019. I, the undersigned, on behalf of the Student and myself, hereby agree to all of the terms and conditions of this Agreement, and to comply with all policies, regulations, and procedures of the School. This Agreement shall become effective as of April 1, 2018, and terminate at the end of the Academic Year. Tuition is payable at the times, and in the amounts, found on the attached tuition payment schedule. An enrollment deposit (“Deposit”) of TWO HUNDRED AND 00/100 (\$200.00) DOLLARS must accompany this Agreement. The \$200.00 will be deducted from the year’s tuition. The Deposit is non-refundable.

Prior to the commencement of each Academic Year, each student must submit a completed health form and immunization record. Blank forms are available from the School. The forms must be completed by the student’s professional health care provider, and returned on or before September 1, 2018. Physicals are valid for one year after the examination date. Student immunizations must meet State of Connecticut Department of Public Health requirements.

II. PAYMENT. I acknowledge that the annual tuition is \$_____ (select from below). I promise to pay the tuition in full as described below, plus any other fees due under this Agreement.

PROGRAM OPTIONS: Indicate choice and PLACE INITIALS AFTER THE AMOUNT.

3 Year Old Programs:

Two days (T/TH)

9 – 11:30	monthly tuition of	\$205	(\$2045 annually)	_____
9 – 12:30**	monthly tuition of	\$280	(\$2720 annually)	_____
9 – 2:00**	monthly tuition of	\$375	(\$3575 annually)	_____

Three days (T/ TH/ TBD)

9 – 12:30**	monthly tuition of	\$390	(\$3710 annually)	_____
9 – 2:00**	monthly tuition of	\$460	(\$4340 annually)	_____

Four days (T/ TH/2 days TBD)

9 – 12:30**	monthly tuition of	\$485	(\$4565 annually)	_____
9 – 2:00**	monthly tuition of	\$600	(\$5600 annually)	_____

Five days (M – F)

9 – 12:30**	monthly tuition of	\$570	(\$5330 annually)	_____
9 – 2:00**	monthly tuition of	\$740	(\$ 6860 annually)	_____

Early drop-off option (8:30) \$5/day*** _____

*Tuition is payable on a monthly basis according to the tuition schedule (on or before the 1st of each month).

**Lunch time is included. Children bring lunch from home.

***discounted rate for contracted students

TBD (to be determined) – days will be determined based on scheduling of class sizes.

4 Year Old Programs:

Three days (M/W/F)

9 – 12:30** monthly tuition of \$390 (\$3710 annually) _____

9 – 2:00** monthly tuition of \$460 (\$4340 annually) _____

Four days (M/W/F/TBD)

9 – 12:30** monthly tuition of \$485 (\$4565 annually) _____

9 – 2:00** monthly tuition of \$600 (\$5600 annually) _____

Five days (M- F)

9 – 12:30** monthly tuition of \$570 (\$5330 annually) _____

9 – 2:00** monthly tuition of \$740 (\$6860 annually) _____

Early drop-off option (8:30) \$5/day*** _____

* Tuition is payable on a monthly basis according to the tuition schedule (on or before the 1st of each month).

** Lunch time is included. Children bring a lunch from home.

***discounted rate for contracted students

TBD (to be determined) – days will be determined based on scheduling of class sizes.

Please initial each section on the line next to the article.

III. _____ COOPERATIVE OBLIGATION. Any one parent or legal guardian of the Student is required to complete one work time activity per academic year. Failure to do so will result in a \$50.00 fee. The \$50.00 fee is due May 15, 2019 if the obligation has not been completed by this date.

IV. _____ DELINQUENT ACCOUNTS. Timely payment of tuition in accordance with this Agreement and of any other School fees is important to the operating budget of the School. I therefore agree:

- (i.) In the event Bethany Nursery Group does not receive a tuition payment on or before the dates specified on the tuition schedule, a late fee of \$25.00 will be assessed.
- (ii.) I agree to reimburse the School for any bank fees incurred from checks returned in the processing of my account.
- (iii.) The School reserves the right not to allow the Student to enter class or participate in school activities if tuition or other School charges for the student are unpaid or delinquent.

(iv.) In the event I fail to pay all Tuition, fees and/or other charges when due, the School may turn my debt over to an attorney or collection agency. In such event, I agree to pay all reasonable collection costs, including attorney's fees and court costs.

V. **FULL-YEAR OBLIGATION.** I agree that I will pay the full amount required by this Agreement for the entire School year unless the School receives written notification of withdrawal by August 1, 2018.

VI. **INDEMNIFICATION.** I agree to release and hold harmless the School, its agents and employees from all claims, damages, or other liabilities for injuries to the Student which are not the result of gross negligence by the School, its agents or employees. I also agree to indemnify and defend the School from any and all damages caused by the Student.

VII. **RULES AND REGULATIONS.** I agree to accept all of the School's rules and regulations.

VIII. **SCHOOL'S RIGHTS RESERVED.** The School reserves the right: (i) to insist upon immediate withdrawal for any student whose presence is considered detrimental to the Student, other students, or the School's best interest as determined by the school in its sole discretion, and (ii) to amend any term or provision of this Agreement by written agreement with the undersigned parent or legal guardian based upon such individual considerations and factors as the School may deem relevant, including financial conditions or otherwise. No amendment or agreement made by the School with any other person or student shall effect this Agreement between the School, the Student, and the undersigned parent or legal guardian. No amendment shall be valid unless it is in writing signed by all parties to this Agreement and the School.

IX. **ACKNOWLEDGEMENT.** This Agreement is a legal document. Our signatures are acknowledgment that we have read carefully and understand the Agreement's provisions. We have been provided with the Behavior Policy, which has been reviewed with us.

Signature _____
Parent or legal guardian

Print Name _____
Parent or legal guardian

Date _____

Christine Haiday, Bethany Nursery Group, Inc.

Date _____

BETHANY NURSERY GROUP, INC.
Behavior Management Policy

All staff will use positive guidance, redirection, setting clear limits and continuous supervision to create a safe environment in which each child can develop self-control, self-discipline and positive self-esteem.

When a problem arises, staff will follow the following procedure.

1. The teacher will first speak to the child in a calm and understanding tone, redefining and reinforcing group limits.
2. When the child is engaged in conflict, the teacher will provide the child with options for conflict resolution to enable the child to make appropriate choices in future situations.
3. If the behavior persists, teacher will redirect the child to a different activity. Teacher will remain close to the child, and provide continuous supervision.
4. If the child continues with inappropriate behavior, the teacher will have the child move to “time-out” in a different area of the room, but in full view of the teacher. The child will be given time to “cool down.” (Child will always be visible to the staff.)
5. If the problem persists, the teacher will contact parents to explain the problem, and discuss suggestions on how to handle it.
6. A child who is unable to adjust to the program, therefore presenting difficulties in handling the class, upon the recommendation of the Director and agreement of the Executive Board, may be dismissed. Parents will receive 30 days written notice before child has to leave program.
7. The staff shall not use abusive, neglectful, corporal, humiliating or frightening treatment or punishment under any circumstances. No child shall be physically restrained unless necessary to protect the safety and health of the child or others.

January, 2009

